

# Curriculum Vitae

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**Date of Birth:** 15th of February 1972  
**Marital Status:** Single  
**Nationality:** British Resident  
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**Certification:** *Certified Internet Webmaster* March '05  
Internet Design and Development, Database Administration and Network Management.  
*Microsoft Certificate of Excellence* July '00  
Designing and Implementing Desktop Applications with Microsoft Visual Basic 6.0.  
*Microsoft Certificate of Achievement* April '99  
SQL Server 7.0 Database Design and Management

**Skills:**

Visual Basic	- Excellent	VBA	- Good	JavaScript	- Fair
Access	- Excellent	SQL Server	- Good	DHTML	- Fair
HTML	- Excellent	AJAX	- Good	Style Sheets	- Fair
ASP	- Excellent	Excel	- Good	Reporting tools	- Fair

**Employment:** *Euro Business Systems Ltd.* September '08 – 17<sup>th</sup> June '11 £22,000 per annum.  
As an *Access Programmer and Developer* I performed maintenance on existing internal and bespoke Access applications, as well as new development and upgrades of systems to larger scale platforms. Among other projects, I single-handedly completed a self-contained database system for a new client, which was written from the ground up.  
Most recently, I led the company's move in the direction of providing web application development and maintenance services by converting existing internal databases onto a web based platform, using ASP, SQL Server, PHP, MySQL, AJAX, DHTML and JavaScript.

*Sapphire Systems (Scotland) Limited* September '07 – March '08 £25,000 per annum.  
*I Left:* When my contract ended. *After Leaving:* I did some part-time temporary work.  
I worked through Sapphire, contracting in *Technical Support / Database Administration* for Sky Business. I performed daily and weekly tasks, maintaining the integrity of a Sales Leads and Contracts database and updating it with bulk data via SQL and scripting tools. In addition to this, I performed ad hoc tasks for managers as well supporting front line and administrative staff with technical enquiries. I also developed tools and programs, both within the database environment and external to it. These projects used Visual Basic, Crystal Reports and API.

*Her Majesty's Revenues and Customs* May '06 – August '07 £12,000 per annum.  
*I Left:* When my contract ended. *After Leaving:* I started my new employment.  
The post of *Administrative Assistant* entailed using information from tax documents to trace, update and create database records. I also sorted and distributed post and printouts as well as filing completed cases and dealing with correspondence.

*Department of Work and Pensions* March '05 – November '05 £11,190 per annum.  
*I Left:* When my contract ended. *After Leaving:* I worked on some personal projects.  
In my position as an *Administrative Assistant* I performed daily rotas which included sorting and distributing print jobs and mail, linking cases with stored files, creating and storing records, entering new cases on the computer system and other clerical duties that were required. Whilst there I made several suggestions to improve efficiency and cleared a backlog of cases.

*Inland Revenue Stamps Office* October '04 – December '04 £10,640 per annum.  
*I Left:* When my contract ended. *After Leaving:* I completed my CIW course.  
My role as a *Revenue Assistant* was to maintain contact with clients, both by telephone and written communication, update filed information, archive closed cases, perform data entry, handle cheques and various other administrative duties.

*Edinburgh University Library* November '01 – September '02 £20,067 per annum.  
*I Left:* Because my contract expired. *After Leaving:* I did voluntary work and a CIW course.  
As a *Software Developer* my role was to create a set of secure, middle-tier components to manage a single sign-on authorisation system and allow access to users at a consortium of British universities. The software was developed in Java and Perl on a Unix platform accessed through a range of client applications, including browsers and Virtual Learning Environments.

*Cedalion Ltd.* January '00 – April '01 £19,000 per annum.  
*I Left:* To rejoin the public sector. *After Leaving:* I sought employment in that area.  
 During my time as a *Developer* at Cedalion I was the lead on an intranet based student data management system and contributed core elements to two other internet applications. These projects had JavaScript enabled front-ends generated by ASP from SQL Server databases. I worked on these applications at all levels as well as liaising with clients to assess requirements. The latest of the projects was a three-tier application using COM business objects to process all information passing between the ASP and the database.  
 At Cedalion I gained a £1,500 salary rise and options for 1,050 shares in the company.

*Edinburgh City Council* December '98 – November '99 £15,250 per annum.  
*I Left:* At the end of my contract. *After Leaving:* I was quickly re-employed elsewhere.  
 As an *Analyst/Applications Development Officer* for Edinburgh City Council I developed and maintained Access legacy systems. I converted a database of over ten thousand staff and approximately one hundred tables onto a Year 2000 compliant platform. At this time I was also engaged in technical support as well as performing development work and maintaining other legacy databases. More recently, I proved the feasibility of converting existing databases from a networked client-server model to an online structure while continuing my maintenance and development duties. Whilst there I gained two £500 per annum salary increases.

*Autosystems Pty. Ltd.* September '97 – January '98. £12,000 per annum.  
*I Left:* To travel before returning home. *After Leaving:* I re-established myself in Britain.  
 While I was a *Developer* at Autosystems, it was under a contract to produce an intranet database to support the staff of car franchise company. I was employed there on the strength of my Visual Basic skills and my previous experience with the automotive industry. I initially wrote code for storing client side information and quickly graduated to writing Active X controls, forms and modules for the application.  
 While I was at Autosystems I helped create new data structures and contributed to the design of programming standards. In addition, I exposed and solved problems in component code.

*Oasys Computer Consultants Pty. Ltd.* January '97 – August '97. £9,000 per annum.  
*I Left:* To take up a better position. *After Leaving:* I took up that position immediately.  
 When I was a *Programmer* at Oasys, I single-handedly produced two applications, both written in Visual Basic with an Access back end and giving results using Crystal Reports. As well as this I created the company's web site and ran a small office while the director was on site. Whilst there I learnt the full life cycle of a database application including determining specifications, coding and reporting and creating installation packages. In addition I provided software support and maintenance for the applications that I wrote as well as an earlier project. I also produced a database of several hundred sales leads, generated from the Internet.

*Mason Land Survey Ltd.* April '96 - September '96. £7,000 per annum.  
*I Left:* To go travelling in Australia. *After Leaving:* I travelled then worked in that country.  
 Working as a *Map Entry Technician*, my duties were to convert paper maps to a computerised format using digital pointers, scanners and map entry software. I also contributed to the redesign of that software by giving feedback to the company involved. I pointed out flaws and made several suggestions which were later implemented.

**Education:** *University of Edinburgh* October '91 - July '95  
 Achieved a Bachelor of Science Ordinary Degree in Mathematics.  
 Representative on Liaison Committee '93 – '94.

*Birkenhead Sixth Form College* September '88 - July '91  
 A-level: Mathematics, B; Physics, A; Chemistry, B; General Studies, A  
 GCSE: Mathematics, A; Physics, A; Chemistry, A; English, A1; Psychology, B  
 Treasurer on College committee '89 - '90  
 Gained an Award for Achievement December '91.

**References:** Mr Stephen Savage Ms Joan Peden Ms Sara Dodd  
 Senior Developer Higher Executive Officer Course Organiser  
 Sky Business, Centrex House Argyle House Net Resources  
 1 Simpson Parkway 3 Lady Lawson Street 26 Palmerston Place  
 Livingston EH54 7BH Edinburgh EH3 9SH Edinburgh EH12 5AL  
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**Interests:** I am interested in computer programming and was on the Edinburgh University Science Fiction Society committee, where I worked on conventions and weekly events. I have also held a committee post for a voluntary organisation.  
 I collect board games and am a keen traveller. I have journeyed through Europe and Indonesia, worked in America and Australia and have since travelled further in Europe and visited the Sinai region of Egypt.